

Richland Section Executive Committee Meeting
Wednesday, 1/13/2021, 6:02 PM, Microsoft Teams Meeting

1/13/2021
Start: 6:02 pm

Attendance: Shirmir Branch, Colby Heideman, Sandra (Sandy) Fiskum, David (Dave) Heldebrant, Deepika Malhotra, Mariefel Olarte, Cristina Padilla-Cintron, Padmaja Gunda, Steve Krogsrud, Tamas Varga, Anna Cavinato

1. December 2020 meeting minutes – Shirmir introduces the December 2020 executive committee meeting minutes. Comments were received electronically. Sandy moves to approve the December 2020 executive committee meeting minutes as revised: Steve seconds the motion. Motion passes unanimously. Shirmir will submit the final draft of the minutes to Matt Monroe for upload to the Richland Section website.
2. January 2021 treasurer's report – Deepika introduces the January 2021 (01 – 31 December 2020) treasurer's report. Starting balance is \$45,039.11 in savings and \$19,399.05 in checking. Activities, income, and expenses are detailed in the attached treasurer's report. The funds for the METT Grant as well as the Diversity, Inclusion, and Respect grant (\$4,000.00 total) were received. Ending balance is \$45,048.90 in savings and \$23,399.05 in checking. Sandy suggested moving some of the funds from the checking account to the savings account in order to build interest. The executive committee had previously discussed moving a portion of the savings account funds into an investment bond or account. Dave noted that this action would be allowed according to the Local Section (LS) the Bylaw X – Finances, Section 3: "The Section may receive donations or bequests made to it and may expend or invest the same on behalf of the Section. Such expenditures or investments shall be made by the Treasurer of the Section upon authorization by the Executive Committee." Deepika will explore options for how much funds to transfer and into which type of investment account (e.g. savings, CD, etc.). This will be discussed during the February 2021 executive committee meeting. Sandy moves to approve the January 2021 treasurer's report as presented: Dave seconds the motion. Motion passes unanimously.

Old Business

3. Annual report – Sandy has begun filling out the 2020 annual report. She has requested a description of activities that Eastern Oregon University (EOU) for inclusion in the report. Mariefel and Cristina need to provide three goals each to Sandy for inclusion into the report. Mariefel is currently waiting for access to the reporting website. Anna has noted that website for submitting the annual report has changed from FORMS to Community Connection website. Anna is working on copying relevant information currently on FORMS to Community Connection. The LS will need to vote to decide which activities listed in the annual report will be nominated for a ChemLuminary award.
4. Newsletter – Steve is still receiving information to be sent in the newsletter. The newsletter will be sent to the LS membership by the end of January.
5. Website update – The format of the ACS Network has changed and is not in a layout that the executive committee wants to use. Steve has recommended going back to a commercial domain that

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will allow for more flexibility and control. Steve has asked for opinions as to which domain the executive committee should use.

6. NCW activities – No updates to report at this time.
7. Chemistry Olympiad – Padmaja has registered Columbia Basin College to host the Olympiad. However, no students have shown interest in participating. The deadline to order exams is 15 January 2021. Padmaja will reach out one final time to determine if any students are interested in participating. Discussion indicates that participation in this year's Olympiad is highly unlikely. A link to the chemistry Olympiad website is here:
<https://www.acs.org/content/acs/en/education/students/highschool/olympiad.html>.
8. EOU chemistry club – No updates to report at this time.
9. Tri-Cities chemistry clubs –The Columbia Basin College (CBC) chemistry club will be working with Eastern Oregon University (EOU) chemistry club to organize events and outreach. This effort will be funded, in part, by the ACS Inter-Chapter Relations Grant that was awarded to the LS in 2020. Anna and Colby will be reaching out to Padmaja and Nelmi Devarie Baez (WSU Tri Cities) to coordinate an outreach event.

New business

10. Mid-Columbia Science Fair (MCSF) – This year's MCSF will be a virtual event hosted through STEM Wizard. David and Michelle Gotthold are the judging chairs. Each student will record a 3 – 5 minute video presenting their research. Online judging will take place on 11 March 2021 from 9 am – 12 pm. Judging registration is due 13 February 2021. Dave will provide Steve with an announcement for inclusion in the newsletter. Brenda Pengburn has requested sponsorship from the LS, which is a line item on the proposed 2021 budget. She has asked for a response by 10 March 2021. This provides enough time to allow the membership to vote on the 2021 budget. Dave will work with Deepika to get the funds to Brenda, pending budget vote.
11. February science café/membership meeting – Mariefel has proposed hosting a virtual (Zoom) science café for the month of February. This would allow the membership to vote on the budget. Shirmir has volunteered to present research at the science café. Voting on the 2021 budget would end at the day of the science café. Mariefel has a virtual form that will be submitted for voting to take place. Mariefel has proposed 19 February 2021 to hold the café.
12. 2021 LS committee chairs –
 - a. Programs – Cristina. Mariefel noted that Gabe Hall was part of the Programs committee and might be willing to help again with this committee.
 - b. Membership – Tamas

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- c. Nominations – Sandy
 - d. Awards – Sandy. Committee members: Janet, Dave, Anna
 - e. Public Relations – Steve
 - f. Education – Colby. Committee members: Mariefel will reach out to Padmaja to determine she is still willing to serve on the committee.
 - g. Diversity and Inclusion – Anna. Committee members: Mariefel, Deepika, Cristina
 - h. Governance Affairs – Mariefel will confirm with Kristin that she is still willing to serve as chair.
 - i. Women Chemists – Shirmir
13. METT grant – The grant has been received to the LS. Steve is okay to start spending for website development.
14. 2021 Annual Social – Pending COVID restrictions, the event is planned to take place at the Richland Community Center. The decision to reserve event space will be made at the next executive committee meeting. Deepika will reach out to the Richland Community Center to determine if they are taking reservations for event space.
15. Change of bank account signatures – Shirmir has presented the letter to Banner Bank notifying them of the change of signature authority for the LS account. Once the documents have been received, she will reach out to those whose signatures are required.

Committee reports

16. Programs – No updates to report.
17. Membership – No updates to report.
18. Nominations – No updates to report.
19. Awards – No updates to report.
20. Public Relations – Updates reported above.
21. Education – EOU is still planning to host events with WSU and CBC. Meetings will take place offline to determine the format for these events. Discussion indicates that these events will take place virtually. EOU is planning to participate in the chem demo exchange at the spring national meeting. LS students are encouraged to registered to attend the meeting. The 2021 budget has a line item to



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fund \$500 for local high school teachers. Sandy has asked Colby to discuss with his committee how those awards will be distributed.

22. Diversity and Inclusion – No updates to report.
23. Governance Affairs – No updates to report.
24. Women Chemists – Despina Strong (Puget Sound) is chairing a WCC symposium for NORM 2021, which will be held virtually this year. Shirmir will be serving on the panel for the event.
25. Other updates
 - a. The treasurer's books need to be audited. Deepika will reach out to Philip Koech who reviewed the treasurer's books last year. Dave will ask Satish Nune if he is willing to review the books

Marieffel adjourns the meeting.

Adjourn at 7:08 pm



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ACS Richland Section
Treasurer's Report

12/1/2020-12/31/2020

Activities

Starting Balance

Savings	\$45,039.11
Checking	\$19,399.05

Receipts

From	Amount	Budget Category	Date	Directed to:
ACH American Chemical Society (METT Grant and Diversity, Inclusion and Respect Grant)	\$4,000.00	5	2020-12-31	Checking
Interest Deposit	\$9.79	8	2020-12-31	Savings

Total receipts this period \$4,009.79

Expenses

To	Amount	Budget Category	Date Paid	Description; check number

Total spent this period \$0.00

Ending Balance

Savings	\$45,048.90
Checking	\$23,399.05