

Richland Section Board Meeting
Wednesday, 06/10/2020, 6:04 PM, Teams Meeting

06/10/2020
Start: 6:04 pm

Attendance: Anna Cavinato, Mariefel Olarte, Shirmir Branch, Sandy Fiskum, Steve Krogsrud, Susan Asmussen, Deepika Malhotra, Megan Nims, Kristin Omberg, Janet Bryant

1. Approval of minutes (Branch) – Shirmir introduces the May 2020 executive committee minutes. Comments/revisions were received electronically. Anna moves to approve the May 2020 minutes as amended; Sandy seconds the motion. Motion carries unanimously.
2. Approval of treasurer's report, Malhotra – Deepika introduces the June 2020 (01 – 31 May 2020) treasurer's report. Starting balance is \$45,016.60 in savings and \$21,249.15 in checking. One expense was made to the American Chemical Society for Shirmir's attendance to the ACS Leadership Institute. There are no pending activities to report. End balance is \$45,016.60 in savings and \$20,650.85 in checking. Due to COVID-19, Deepika was able to successfully test the online bill pay feature of the bank account. The June 2020 treasurer's report was approved unanimously.

Old Business

3. Earth day Facebook demo (Cavinato) – The Eastern Oregon University (EOU) chemistry club hosted two Facebook Live events in order to remain active during COVID-19. The first event featured Earth Day demos as featured in the Chemists Celebrate Earth Week booklets. The second event featured testing water quality. These events have been archived on the EOU chemistry club Facebook page. Anna will send the link of the Local Section (LS) Facebook page to the executive committee.
4. Volunteer databank (SPR G1, S2) (Nims/Branch) – Megan is drafting an advertisement for inclusion in the upcoming newsletter. Steve has requested to receive the ad within the next two weeks. Shirmir asked about storing the database on a LS share (Google) drive. Kristin removed the test Google drive due to non-use. Sandy has taken the action create and test a Google drive for the LS.
5. Upcoming newsletter (Krogsrud) – Steve is organizing the upcoming newsletter to be released in mid-summer. Content includes: Mid-Columbia Science Fair, Program-in-a-box, revised bylaws, volunteer databank. Anna will send Steve information about the March 2020 Saturday Science that EOU chemistry club hosted in Ontario. Mariefel asked Anna to include information about the Student Inter-Chapter Relations grant that EOU received to collaborate with the recently formed Chemistry Club at Washington State University, Tri Cities (WSU), including plans for a future joint Saturday Science event at WSU. Kristin suggested including an announcement that the ACS Fall 2020 meeting will be going virtual. The ACS has not yet announced what the registration costs will be for the meeting.
6. Bylaws submission (Fiskum) – The LS bylaws have been approved by the ACS Committee on Constitution and Bylaws. The bylaws will be effective as of 09 June 2020. Sandy has asked Matt Monroe to post the bylaws to the LS website.

Richland Section Board Meeting
Wednesday, 06/10/2020, 6:04 PM, Teams Meeting

7. Current grants status (Fiskum) – There are several active grants:
 - a. Technology grant (\$300)
 - b. Chemistry club mentoring grant (\$750) – Anna reported that these funds have been partially spent to host WSU’s visit to EOU. The remaining funds have not been spent due to event cancellations impacted by COVID-19.
 - c. IPG (\$2750) for Government Affairs Committee (GAC) – Kristin will discuss plans for the GAC in New Business.
8. Staying connected during COVID-19 (Fiskum) – The WCC is planning a virtual event for a discussion on the Black Lives Matter movement. The WCC will be reaching out to several organizations for support. Sandy forwarded an email to Megan from the Puget Sound WCC, who is organizing a virtual event featuring famous female chemists in the Pacific Northwest. The invited speakers include women who would have been presented awards at the now-cancelled ACS Spring 2020 National Meeting. The Puget Sound WCC asked if the Richland WCC would be interested in participating. Megan will continue to correspond with them to gauge how the Richland WCC can participate. Sandy continues to challenge the executive committee to think of ways for the LS membership to stay connected. Anna suggested inviting a speaker to give a webinar. The Programs committee has taken the action to look for a speaker.
9. EOU chemistry club travel to Spring National Meeting (Cavinato) – The EOU chemistry club purchased airfare in the amount of ~\$12,000 for 24 students to travel to the now-cancelled Spring 2020 National Meeting. Upon cancellation, the airline issued ticket credits to the students named on each ticket instead of to the chemistry club who purchased the tickets. Some students decided to purchase their tickets from the chemistry club at a reduced rate to use at their own leisure. The chemistry club was able to borrow about ~\$10,000 from the EOU Office of Student Affairs rainy day funds in order to postpone the use of the remaining tickets to next year. In the end, ~\$2,000 were moved out of chemistry club’s account to subsidize some of the ticket costs. Anna asked if the LS would be able to offset some of these expenses by \$500. This request would help to alleviate of the students’ out-of-pocket costs. The planned expense for student travels this year was budget at \$3,500. Sandy proposes donating \$1,000 to the EOU chemistry club to address their deficit. Motion carries unanimously. Discussion indicates that the minutes for this meeting are sufficient serve as record for this approval. Anna will also send documentation of cost breakdown.

New Business

10. Shut Down STEM, 10 June 2020 (Cavinato) – Anna received a notification from the Division of Professional Relations for a planned forum in response to the Black Lives Matter movement. Anna has taken the action to draft a statement standing against racial injustice to send to the LS membership. The statement will also be included in the upcoming newsletter.

Richland Section Board Meeting
Wednesday, 06/10/2020, 6:04 PM, Teams Meeting

11. GAC online training (Omberg) – Kristin has proposed moving the GAC training to an online platform. This will provide the opportunity to use the technology grant to purchase equipment for enhancing the online training experience. Kristin has asked for opinion on how to space out the training interval. For a typical in-person training, the session would last 3 – 4 hours. Janet recommended hosting trainings in 1-hour intervals to encourage engagement. Discussion indicates that there is no preference for having the training take place on the weekend or a weekday evening. Sandy recommended including “homework” assignments with each training to exercise lessons learned.
12. LS dues (Malhotra) – Every year, the ACS asks local sections what their LS dues will be for the following year. The current LS dues are \$5. Discussion indicates that this is an appropriate amount to carry into 2021.
13. Sustainability related program (Fiskum) – Sandy received an email from the Committee on Environmental Improvements (CEI) offering mini grants in the amount of up to \$500 to local sections to enable sustainability related programming that communicates the role of chemistry “to promote opportunities that enhance the chemical community’s awareness on the essential role of chemistry in responding to sustainability challenges.” Janet and Anna commented that since the grant is from CEI, there is no conflict of interest for the LS to apply for the program. The grant application is typically due 20 business days before the National Meeting. Anna is not sure how/if the deadline is impacted by COVID-19. Janet suggested hosting a virtual event, such as a panel featuring local environmental chemists. Mariefel suggested speaking with the student chem clubs to gauge their interest in involvement. Sandy has recommended that the Education Committee take on this action to advertise this programming opportunity. Sandy also suggested creating literature to display as handouts in local public spaces.
14. Annual Social milestone member (Fiskum) – Dr. Richard Hermens, Dr. John Campbell, Emmet Moore and John Baker will be this year’s 60-yr members.
15. Facility tour (Olarde) – Mariefel’s contact at Lamb Weston said they will anticipate offering tours beginning 01 August 2020. Mariefel is to follow up with contact towards the end of July to discuss scheduling.
16. Annual Social speaker (Olarde) – Mariefel introduces discussion on whether to begin planning speaker’s travel to Richland. Discussion indicates that the social may need to go virtual. Mariefel will give a status update to the speaker that the decision to host a virtual or in-person event is still pending.

Committee reports

17. Programs – Reports discussed above.
18. WCC – Reports discussed above.
19. Awards – The 01 Nov 2020 deadline for National ACS awards nominations is still in place.



Richland Section Board Meeting
Wednesday, 06/10/2020, 6:04 PM, Teams Meeting

20. Public relations – Reports discussed above.

21. GAC – Reports discussed above.

22. Education – Reports discussed above.

Upcoming events

23. WCC happy hour – Longship Cellars (TBD).

24. Facility tour – Lamb Weston (TBD).

25. Program in a box – Virtual (TBD). Mariefel has reported that there has been no word from ACS regarding the Fall event.

26. Earth Day (Richland) – 03 October 2020, Hanford REACH Museum. Shirmir reported that the event is still scheduled to occur (according the event coordinators), though this depends on whether the county will be at Phase 4. Janet commented that with the event to take place in October, this will now be a National Chemistry Week event.

27. Annual Social – 13 November 2020, Richland Community Center.

Janet moves to adjourn the April 2020 executive committee meeting; Sandy seconds the motion. Motion carries unanimously.

Adjourn at 7:16 pm



Richland Section Board Meeting
 Wednesday, 06/10/2020, 6:04 PM, Teams Meeting

**ACS Richland Section
 Treasurer's Report**

5/1/2020-5/31/2020

Activities

Starting Balance

Savings	\$45,016.60
Checking	\$21,249.15

Receipts

From	Amount	Budget Category	Date	Directed to:

Total receipts this period	\$0.00
----------------------------	--------

Expenses

To	Amount	Budget Category	Date Paid	Description; check number
American Chemical Society	\$598.30	20	2020-05-26	2020 ACS Leadership Institute, ACH transfer (Invoice# 17500829)

Total spent this period	\$598.30
-------------------------	----------

Ending Balance

Savings	\$45,016.60
Checking	\$20,650.85