



Richland Section Executive Committee Meeting  
Wednesday, 07/10/2019, 6:05 PM, BSEL 202

07/10/2019

Start: 6:05 pm

Attendance: Kristin Omberg, Shirmir Branch, Sandy Fiskum, Steve Krogsrud, Deepika Malhotra, Megan Nims, Mariefel Olarte

1. June meeting minutes, Branch – Quorum is not met for approval of June 2019 minutes; will be sent out for approval via email. Minutes for May 2019 meeting are approved via combination of email and verbal votes.
2. Richland Section Treasurer's Report, Malhotra – For July 2019 report (01 – 30 June 2019), starting balance in savings is \$44,880.04. Interest received amounts to \$41.32. Ending balance in savings is \$44,921.36. Starting balance in checking is \$16,987.44. One receipt was received in the amount of \$15.00. Two expenses were made in the amount to \$1,188.66. Activities for the receipt and expenses are detailed in the appended treasurer report. Receipts received from Jan Hylden summarizing expenditures supporting student travel at NORM 2019. Expenditures include transportation, registration, and housing fees. Ending balance in checking is \$15,813.78. The Local Section (LS) is still waiting to receive reimbursement for Councilor travel to the 2019 National Spring Meeting in Orlando. Deepika contacted ACS to verify paperwork required for reimbursement. Response is expected by 15 July 2019. Quorum is not met for approval of July 2019 treasurer's report.
3. NORM 2018 book closure, Fiskum – NORM 2018 books are closed. Sandy is expecting to receive books from Cristina Padilla-Cintron. Sandy plans to meet with Janet for guidance on how to officially close the books through ACS. Discussion will be continued at next month's meeting.
4. Support for the WCCTA Conference, Omberg/Cavinato – Kristin reached out to Tim Hubler at CBC for information on number of teachers from the LS attending the conference. Discussion will be tabled until a quorum is reached.
5. ACS/AIChE picnic, Heldebrant – Picnic will be held Thursday, 25 July 2019 at Tommy's Taphouse. Steve is working on a flyer to send to the LS. Flyer will be finalized once details are received from Dave. Dave is currently waiting for confirmation of time from Tommy's. Steve will also reach out to Tommy's regarding event details since Dave is out of town.
6. SPR path forward and article for newsletter, Omberg/Fiskum – Kristin has drafted an article for the newsletter highlighting the LS's mission, vision, and goals that were decided at the Strategic Planning Retreat. The article was approved by the Executive Committee via email. Mariefel recommends putting the attendee's professional affiliations with their names. Discussion indicates that the article is acceptable to be published as is.
7. Recognition of IYPT, Omberg – Kristin has drafted a letter asking the Washington State Legislature to recognize the International Year of the Periodic Table. The legislature, however, adjourned in April 2019. Senator Sharon Brown has stated that she would introduce the recognition letter in January 2020. The LS will draft a thank you letter to Senator Brown and a request to other members of the legislature.

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8. Update of Bylaws, Bryant – Janet is not present at this month's meeting. Discussion will be tabled until next meeting.
9. Recognition of Past Chair, Branch/Devanathan – Ram is not present at this month's meeting. Presentation will be tabled until next meeting. Discussion also indicated that recognition can be conducted at this year's Geezerfest.
10. Recognition of Janet Bryant with the 2020 Award for Volunteer Service– Janet is not present at this month's meeting. Discussion indicated that recognition can be conducted at the upcoming picnic or at this year's Geezerfest.
11. Information
  - a. ChemLuminary Awards update, Cavinato – Anna is working on the poster. Those attending the ChemLuminary Awards celebration (Tuesday, 27 Aug 2019) can assist Anna in presenting the poster.
  - b. IYPT state advocacy opportunity, Omberg – Kristin is preparing thank you letter to Sharon Brown and a call to action to others.
  - c. EYH thank-you letter, Nims – EYH submitted a thank you letter to the LS for sponsoring the 2019 EYH conference. Letter is to be formatted for inclusion into the newsletter. Megan will also send pictures to Steve to include in the newsletter.
  - d. Newsletter, Krogsrud – Steve proposes moving the release of the newsletter to mid- to late- August followed by one in the fall. Content for the newsletters include: picnic, LS election, proposal for 2020 budget. Steve spoke with Matt Monroe about putting information regarding the strategic planning retreat on the LS website (<https://acs.labworks.org/>).
  - e. Reports from committees
    - i. Membership, Malhotra – Welcome letter is ready to send to Kristin for signature. Letter does not need to be approved by the Executive Committee. Kristin will send e-signature to Deepika for use. Members who have not provided an email will receive the letter in the mail. The LS roster indicates that there have been 12 new members to the section since March 2019. Based on the number of new voters, discussions indicate that all new members should receive letter in the mail. Kristin will work with Anna to get another Executive Committee member access to the LS roster.
    - ii. WCC, Nims – Megan has spoken with Cristina about organizing the chemistry festival. Activities are similar to the Program-in-a-box events. Target date is spring 2020. This event will be in conjunction with PNNL with plans to host at CBC. SWE has requested reimbursement of remaining funds for EYH that the LS has allocated to sponsor event. Shirmir will work with Deepika to get reimbursement to SWE.

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- iii. SPR, Nims – Megan is working on her tasks for the SPR. She is compiling documentation of the LS past events and will send to the Executive Committee when documents are ready.
  - iv. Education, Asmussen – Nothing to report.
  - v. Programs, Fiskum – Sandy is planning a dual-section Science Café with Sebastian Stoian from the Washington-Idaho Border Section. Event is postponed due to new DOE guidelines for foreign nationals. Kristin suggests inviting him for a seminar/official visit and allowing him to bring his students as his entourage. If the students are US citizens, there is a six-week waiting period to acquire badging. Foreign nationals take significantly longer. Sandy is considering alternatives, such as hosting an event at the local library. Target date for event is now in October – November 2019.
  - vi. Geezerfest, Fiskum - Sandy has reached out to CBC to contact Michael (Mike) Durst for speaking at Geezerfest. She was directed to Jim Amond, who will contact Mike. She will continue to try until around late August, then look for alternatives. Kristin and Mariefel will attempt to contact representatives from Xyleco.
- f. Old or new business, all – Nothing to report.
12. Sandy moves to adjourn; Steve seconds. All approve.

Meeting adjourned:  
6:48 pm

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**ACS Richland Section  
Treasurer's Report**

6/1/2019-6/30/2019

**Activities**

Received receipts for supporting student travel for NORM 2019 meeting from Jan Hylden.  
Waiting for Councilor Travel Reimbursement check from ACS for Orlando Meeting.

**Starting Balance**

Savings \$44,880.04  
Checking \$16,987.44

**Receipts**

From	Amount	Budget Category	Date	Directed to:
ACH American Chemical Society JUL - DEC 2018	\$15.00	2	2019-06-28	Checking
COMMISSION 106**15				
Interest Deposit	\$41.32	8	2019-06-30	Savings

Total receipts this period \$56.32

**Expenses**

To	Amount	Budget Category	Date Paid	Description; check number
Eastern Oregon University	\$188.66	21j	2019-04-15	CCEW, 1295
Jan Hylden	\$1,000.00	14a	2019-05-20	Student Travel Award NORM 2019, 1298

Total spent this period \$1,188.66

**Ending Balance**

Savings \$44,921.36  
Checking \$15,813.78