



Richland Section Executive Committee Meeting
Wednesday, 06/12/2019, 6:05 PM, BSEL 202

06/12/2019

Start: 6:05 pm

Attendance: Kristin Omberg, Steve Krogsrud, Sandy Fiskum, Deepika Malhotra, Janet Bryant (online), Anna Cavinato (online), Dave Heldebrant (online)

1. Meeting minutes, Omberg – Review and approval of the May 2019 minutes will be moved to next meeting or via email, pending quorum. Current draft contains incorrect treasurer's reports. Sandy will email her corrections on the current draft of the minutes.
2. Richland Section Treasurer's Report, Malhotra – For June 2019 report (01 – 31 May 2019), starting balance in savings is \$44,880.04. No receipts or expenses were made. Ending balance in saving is \$44,880.04. Starting balance in checking is \$19,062.12. No receipts were received. Total expenses made amount to \$2,074.68. Details regarding receipts and expenses are highlighted in the appended treasurer report. Two checks were issued (see activities in appended treasurer report). These expenses are to be reported in the next month's treasurer report. The request was sent via email to ACS to keep the local section dues at \$5 per member. Request was acknowledged and approved by ACS. Ending balance in checking is \$16,987.44. Janet asked for clarification regarding check sent to Jan Hylden regarding student travel from Columbia Basin College (CBC) to ACS NORM. The check was written to Jan Hylden. The Local Section (LS) will expect an accounting record to ascertain how the funds were spent. Sandy has recommended that the treasurer's report be approved via email pending quorum. Janet moves that the treasurer's report for both May and June 2019 be approved as submitted, with voting taking place via email; Anna seconds. Sandy and Deepika have clarified that the only report submitted for approval for June 2019 (01 – 31 May 2019).
3. NORM 2018 book closure, Fiskum – Sandy met with Cristina Padilla to review and approve the books. Cristina had questions regarding the origins of the NOR Board loan (in the amount of \$3,000) and the grant (in the amount of \$1,000). Janet clarified that the NOR Board gives a loan to be repaid within six months after meeting. NORM 2018 paid back the loan at the NORM 2018 meeting. Janet has documentation providing details on the grant and the loan and will send copies to Cristina and Sandy to support the NORM 2018 audit. Cristina also request a receipt for an expense regarding the NORM 2018 website in the amount of \$76.63. Janet has a copy of the receipt and will provide for records.
4. Support for the WCCTA Conference, Omberg/Cavinato – The LS has received a request to support the Washington College Chemistry Teachers Association (WCCTCA) Annual Conference. It will be held this year in Leavenworth from 03 – 05 Oct 2019, sponsored by the Puget Sound LS. They are asking for whatever funds the LS is willing to provide. They are also asking if the Richland LS would like to participate in the conference. An email was sent to Kristin with a letter requesting support, a registration form, and a list of methods in which the LS can show support. Anna asked if there was remaining funds in the budget to allocate to the expense. Deepika noted that the budget for the Strategic Planning Retreat was underspent (\$1,132.87 spend of \$3,500 allocated). The Keynote Speakers will be Daniel Burgard (Univ of Puget Sound) and Theodore Gray (Author and Founder of Touchpress and Co-Founder Wolfram Research). Sandy noted that she would be interested in supporting if there were any teachers from the LS are attending; Anna recommended providing partial

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registration to teachers from the LS area who will be attending. Kristin will reach out to Tim Hubler to verify. Discussion will be tabled until the next meeting.

5. State resolution for the IYPT, Omberg – The LS received an email asking if its members were interested in emailing the Washington State representatives requesting that they make a resolution in honor of the International Year of the Peridot Table (IYPT). Kristin has volunteered to spearhead this effort. Steve commented that the resolution seems agreeable and could be included in the upcoming newsletter. Janet commented that the potential costs should be in the newsletter. Discussions indicate that this effort has no financial cost and fits in line with the LS strategic planning direction.
6. Path forward for SPR, Omberg – The vision, mission, goals and strategies have been determined. The LS also has a map detailing effort/reward. Discussions will be tabled until the next meeting when a quorum is reached. Anna noted that the vision, mission, and goals should be voted on. Discussion indicates that the decision should be posed to the executive committee first, then to the members of the LS.
7. SPR strategy prioritization, Omberg – Discussion is to be tabled until the next meeting when quorum is present. Anna has commented that after this takes place, the final decisions will be made known to the LS and the website.
8. Update of Bylaws, Bryant – ACS Committee on Constitution & Bylaws now provides a template for bylaws. Janet will begin to undertake this task after NORM 2019 to present at the next meeting. The template will be presented in Q&A format, which will be discussed and voted upon at the next Executive Committee meeting.
9. ChemLuminary Awards, Cavinato – The LS has been nominated for two awards: Best Overall Local Section Minority Affairs and Outstanding Community Involvement in Chemists Celebrate Earth Week. Awards ceremony will be Tuesday, 27 August 2019 at the ACS National Meeting in San Diego. Anna has volunteered to prepare and present the poster. Anna, Janet, Dave, and Deepika will be attending the national meeting.
10. Recognition of Past Chair, Omberg – Ram Devanathan is not in attendance and cannot accept past Chair pin.
11. Information
 - a. Recap of Darigold Plant Visit, Omberg – Mariefel organized a very successful factory tour. The group reached its limit of 30 attendees.
 - b. Mid-Columbia Science Fair, Heldebrant – One of the competitors received Best in Show and went to nationals.
 - c. Native American Science Fair, Cavinato – Event was held 30 May 2019 in Umatilla, OR. There were 60 children in attendance. Activities related to the chemistry of paper in recognition of the ACS Chemists Celebrate Earth Week theme. Anna will send information to Steve for the newsletter.

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12. Reports from Committees

- a. Public Relations, Krogsrud – Steve is currently preparing the newsletter. Major themes include community involvement and strategic planning. Activities include the strategic planning retreat, Mid-Columbia Science Fair, Women Chemists Committee events. Steve has drafted the welcome letter for new members. Letter is to be handed over to the Membership Committee (Deepika), who will then email it to new LS members. Deepika will work with Anna to acquire list of new members, likely from the previous months. Kristin has noted that this needs to become a routine, monthly action. Steve will also add this information to his “Hail and Farewell” section of the newsletter. Anna has commented that she can download the roster from as far back as April 2019.
- b. Girls in Science, Cavinato – Event is planned for 26 October 2019.
- c. Annual picnic with AIChE, Heldebrant – Dave is working with David Spence with AIChE. Current plans for event are to be held at a pub or bar and grill.
- d. Geezerfest, Fiskum – Sandy is looking for recommendations for keynote speakers, preferably someone outside of PNNL. Sandy expressed interest in having someone coming from CBC that works with astronomy. She is currently trying to reach out to Mike Durst at CBC. Anna proposed having someone speak about metals since it is in line with the National Chemistry Week theme. Kristin recommended having someone speaking from WSU regarding smoke taint in wine following the environmental impact of the fires that occurred within the past few years.

13. Old/New Business

- a. Janet asked if anyone has updated their yellow book information and/or committee preferences on the ACS website. Anna and Kristin responded that they have updated their information.
- b. Janet and Sam Bryan will be attending NORM 2019. Janet noted that Sam was recently promoted to Lab Fellow. Allison Campbell has been invited to give a BILL talk at the meeting.
- c. Janet’s last meeting as NOR Board chair would be this month, but no one has yet volunteered to take the position for the next term. Ram has been nominated for NOR Board treasurer.
- d. Janet, Dave, Anna, Deepika, and Kristin will be attending the National Meeting. there will be a congressional fellow session.

Meeting adjourned:
6:50 pm



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ACS Richland Section
Treasurer's Report

5/1/2019-5/31/2019

Activities

Issued check #1298 to Jan Hylden for Student Travel Award NORM 2019 meeting: \$1000 □
 Issued check #1299 to Kristin M. Ombler for Strategic Planning Retreat 2019: \$437.12 □
 Sent the local section dues collection form to ACS (olsa) requesting for continued collection of \$5 per member.

Starting Balance

Savings \$44,880.04
 Checking \$19,062.12

Receipts

From	Amount	Budget Category	Date	Directed to:
Total receipts this period \$0.00				

Expenses

To (date billed)	Amount	Budget Category	Date Paid	Description; check number
Anna G. Cavinato	\$1,522.61	19	2019-04-15	Reimbursement for councilor travel to ACS spring meeting, 1294
C. G. Catering	\$377.07	21q	2019-05-05	Food for Strategic Planning Retreat 2019, 1296
Megan K Nims	\$175.00	21n	2019-05-17	WCC, Daughters of Hanford, 1297
Total spent this period \$2,074.68				

Ending Balance

Savings \$44,880.04
 Checking \$16,987.44